



# Old Salem Farm Spring Show

## Vendor Application

Old Salem Farm, North Salem, NY – May 8-13 and May 15-20, 2018  
190 June Road, North Salem, NY 10560

**Closing Date:**  
**April 27, 2018**

Name of Business		
Street Address		
City	State	Zip Code
Email Address		
Business Phone	Fax	
Website Address		

Name of Representative
Phone Number
Nature of Business / Product Description:

### EXHIBIT INFORMATION

<u>Boutique Size</u>	<u>Cash/Check Discount</u>	<u>Fee Includes</u>
15' x 15' GP Field	\$2,300	tent with side curtains. <b>Plywood Floor</b> and electric <u>included</u> .
15' x 15' GP Field – <b>2 weeks</b>	\$3,987	tent with side curtains. Plywood Floor and electric included.
15' x 15' Main Barn	\$1,600	tent with side curtains. Paver floor and electric included.
15' x 15' Lawn	\$1,000	tent with side curtains. Electric included – no flooring.
10 x 10 Prime/Main Barn	\$1,100	tent with side curtains. Paver floor and electric included.
10' x 10' Lawn	\$800	tent space with side curtains. Electric included – no flooring.

Plywood Flooring is available for additional fee. 10x10 -\$350, 15x15 - \$787.

**Note: Sponsors will have first right to vendor spaces overlooking the Grand Prix Field. Remaining space allocations will be at the sole discretion of the organizer. For sponsorship information contact Asia Manning at [Asia@oldsalemfarm.net](mailto:Asia@oldsalemfarm.net) or Matt Morrissey at [matt@mmg.management](mailto:matt@mmg.management)**

Vendor Set up: **week 1** May 5<sup>th</sup> or May 7<sup>th</sup>, 2018 (Saturday or Monday prior to the event; check in 8AM – 5PM)

Vendor Set up: **week 2** May 14<sup>th</sup>, 2018 (Monday prior to the event; check in 8AM – 5PM)

Vendor Tear down: **Sunday** 13<sup>th</sup> and 20<sup>th</sup>, 2018 (**Must wait until completion of show on each Sunday**)

Certificate of Insurance: All vendors will be required to have a certificate of insurance (Acord Form #25-S) showing that the coverage of \$2m in total liabilities is in effect from set up to tear down. The following are named as Specially as Designated Additional Insured: Old Salem Farm Acquisition Corp. dba Old Salem Farm, The Old Salem Farm Foundation, Kamran Hakim, Morrissey Management Group, LLC.

Space is limited – Mail Application to: <b>Old Salem Farm</b> <b>PO Box 317</b> <b>North Salem, NY. 10560</b> <b>Email: <a href="mailto:Asia@oldsalemfarm.net">Asia@oldsalemfarm.net</a></b> <b>Email: <a href="mailto:matt@mmg.management">matt@mmg.management</a></b>
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<b>Space Size</b>	<b>Amount</b>
Week 1 _____	\$ _____
Week 2 _____	\$ _____
<b>Grand Total:</b>	<b>\$ _____</b>

**Visa – Mastercard – AmEx - Discover Accepted or cash/check/money order enclosed:**

Card Number \_\_\_\_\_ Exp: \_\_\_\_\_ Code \_\_\_\_\_

Card Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**I HEREBY** apply for vendor space and services at the Old Salem Farm Spring Show. Payment in full must accompany application to guarantee space. Failure to comply with the insurance requirements will render null and void any contractual agreement formed by this application. Please note there is a discount price for cash, check or money order.

**SIGNATURE:**

**Date:**

\_\_\_\_\_

\_\_\_\_\_

OLD SALEM FARM SPRING HORSE SHOW

**The Old Salem Farm Spring Horse Show Rules and Regulations for Vendors**

The Old Salem Farm Spring Horse Show is here in after referred to as OSFSHS

- 1) Payment(s) for vendor space must be received by deadlines listed in Agreement.
- 2) Cancellation of Vendor Space will result in the forfeiture of deposit.
- 3) Vendors may set up on Saturday, May 5 or Monday, May 7 after 9:00 A.M. for Week 1 only and May 14 for Week 2 only. (No set up will be allowed on Sunday, May 6)
- 4) Move out may not begin until Sundays 1 hour after show ends. Move out must be completed by Monday 9:00 A.M. (noisy or unsightly work is strictly prohibited during show hours). Discarded boxes and debris must be placed in designated refuse container.
- 5) The OSFSHS reserves the right to assign space with consideration to past years vendors. There will be no exclusives granted to any vendor.
- 6) Only one vendor will be permitted to operate in each vendor space. Vendors shall not assign or sublet any space or part thereof without written consent from the horse show management. Exhibits must be totally contained within assigned space.
- 7) Vendors/Concessionaires agree to abide by all fire regulations and decisions of the local fire department representative.
- 8) All shipments/deliveries to OSFSHS are the responsibility of the recipient who cannot hold the OSFSHS or Old Salem Farm liable for any losses or damage. Any cost for shipments are the responsibility of the vendor.
- 9) Vendors/Concessionaires must not in any way endanger public safety or inconvenience other vendors/concessionaires during show hours. All vendor spaces must be kept clean by Vendor/Concessionaire.
- 10) Dogs must be leashed at all times.
- 11) OSFSHS nor Old Salem Farm can be held liable for any lost, damaged or stolen items. Insurance if desired by the Vendor must be obtained by them at their own expense. The OSFSHS assumes no risk by acceptance of this agreement, the Vendor expressly releases the OSFSHS of and from any and all liability for any damage, injury or loss to any person or goods which may arise from and/or in connection with the rental and occupation of said space by vendor and agree to hold and save OSFSHS/Old Salem Farm and its agents/employees harmless of any loss or damage by reason thereof. The OSFSHS assumes no responsibility, what so ever for any property shipped to or placed in the vendor area.
- 12) Disputes arising from any cause what so ever, among vendors/Concessionaires, shall be adjusted by the OSFSHS manager whose decision shall be final. The OSFSHS management further reserves the right to discontinue any exhibit/Vendor space which may be conducted in violation of the conditions, rules and regulations governing the show.
- 13) The Vendor/Concessionaire hereby agrees to grant the OSFSHS or assigns it the right to use photos, video of their exhibit/space, and other information regarding their participation in the OSFSHS in PR release and advertising.
- 14) Vendors/Concessionaires must park in designated vendor parking area.
- 15) The conditions, rules and regulations printed herein are made part hereof and incorporated herein, and the vendor agrees to be bound by each and every one of them and the OSFSHS shall have full power in the matter of interpretation, enforcement and amendment of all said conditions, rules and regulations.
- 16) Vendors shall provide proof of insurance as specified by OSFSHS. The Vendor shall issue certificate of insurance (accord form 25-S) naming the specifically designated as additional insured's:
  - a) Old Salem Farm Acquisition Corp. d/b/a Old Salem Farm
  - b) The Old Salem Farm Foundation
  - c) Kamran Hakim
- 17) This statement constitutes the entire understanding between the parties with respect to the subject matter hereof and supersedes any and all prior understanding or agreement in regard thereto. This agreement cannot be altered or modified except by an agreement signed by both parties. This agreement shall be governed and by and in accordance with the State of New York.

Please sign one copy below and return to Old Salem Farm.

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Matt Morrissey  
Vendor Coordinator